

**ABUNDANT LIFE CHRISTIAN SCHOOL**  
 2851 ARENAL ROAD SW, ALBUQUERQUE, NM 87121  
 505-877-7772

<b>OFFICE USE ONLY</b>
Fee paid _____
Approved _____

**APPLICATION FOR RE-ENROLLMENT 2024-2025**

Thank you for your confidence in the ability of the school staff to assist you in providing a Christian education for your child/ren. To help us keep your records current, please fill in the following Re-enrollment Information.

Parents' Names \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ Work Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Cell Phone \_\_\_\_\_

Church \_\_\_\_\_ Pastor \_\_\_\_\_ Phone \_\_\_\_\_

Church services you attend regularly (please circle):    Sunday morning            Sunday evening            Midweek

Parent's Email(s) \_\_\_\_\_ or \_\_\_\_\_

**CHILDREN BEING ENROLLED**

Student's Name	Age	Birth Date
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**GENERAL ENTRANCE REQUIREMENTS**

As a Christian school, ALCS has certain requirements that must be met before a student can be considered for admission. Some of these requirements are summarized below. Please consult the Student Handbook for complete requirements.

1. We encourage parents/guardians and students to regularly attend an evangelical, Bible-believing church which teaches the Scripture consistent with ALCS Biblical standards.
2. No student who uses tobacco, alcohol, or drugs will be admitted. The use of such substances will result in the immediate suspension of the student, and a conference between the school board, the student, and the student's parents/guardian must take place before the student will be allowed to return to school. A student who uses such substances may be expelled.
3. Student uniforms are required for all students. It is the responsibility of the parents/guardian and the student to know and conform to the dress codes of the school.
4. The child and parent must want to be a part of the daily training program of ALCS. No high school student is accepted if s/he does not want to be in the school.
5. After reading the Student Handbook and all registration forms, the parents/guardian and the child must agree with the school's basic philosophy and must commit to abide by and support the rules and requirements.
6. School records must reflect good academics and good behavior.

For a student to remain at ALCS, s/he is expected to follow consistently the guidelines listed above. The administration reserves the right to dismiss any student at their discretion if problems arise as a result of the student and/or parent/guardian, which in the opinion of the school administration would prevent the smooth, normal operation of the school.

## WITHDRAWAL FROM SCHOOL POLICY

When a child is withdrawn from school, either by the parents or guardian, or at the request of the school administration, the following policies shall govern that withdrawal:

1. **REGISTRATION FEES** obligate the school to hold a place in the school for the student. These fees are non-refundable and are charged each year for new and returning students. These fees cover the school's costs for paperwork, PACE orders, staff interviews, and record updates and changes. This fee is non-refundable in full or in part whether the student fails to complete enrollment or withdraws before the end of the school year.
2. **TUITION** is charged on a yearly contract, paid monthly. In the event you withdraw your student for any reason, or the student is expelled, you are responsible for the balance of the year's tuition.
3. **TRANSCRIPTS** will not be released until all books are returned and all accounts are paid for in full. Transcripts are permanent academic records protected by federal law. They are confidential and are issued only by written request from the student or parent. Please allow 3-5 business days for processing.

## DISCIPLINE POLICY

ALCS is honored that you have asked our staff to assist you in the training of your child(ren). We believe that discipline is not what you do *to* a child but rather what you do *for* a child. Our program is based on the needs of the children, and we practice clearly defined rules which promote self-discipline. These rules allow the child to assume responsibility for others as well as him/herself. They also encourage the child to be fair, to respect property, and to care for the world in which s/he lives.

Rules are made clear and understandable to the child. They are well explained to the child before and after the time of disciplinary action, and we attempt to enforce them consistently. We also strive to make school a positive growing experience. We believe it is necessary to follow the Scriptural admonition to correct a child when his/her behavior is in violation of rules and/or procedures. Through use of a positive method of motivational tactics such as praise and rewards, we encourage the children to obey. If this becomes ineffective, correctional methods will be taken.

If we have a recurring disciplinary problem with a child, we will inform the parents of the child's specific behavioral problems. Parents may be asked to come to the school to help with the discipline of the child. Some children do not adjust to a disciplined academic environment and find excuses to criticize the policies and decisions of staff and administration and to disobey the rules. In such cases, the school reserves the right to have full discretion in disciplining, to place such students on probation for a reasonable corrective period of time, and/or dismiss any student who does not cooperate with the total educational process.

If a child complains to the parents/guardian about a disciplinary action, we expect the parents/guardian to follow these procedures:

- Give the staff the benefit of the doubt.
- Realize that the child will report from an emotionally based viewpoint. All the facts may not be presented objectively.
- Support the school to the child, then call us for our point of view.

The churches and the school have a nondiscriminatory policy and therefore shall not discriminate against members, applicants, students, or staff based on color, race, nationality, or ethnic origin.

## PARENTAL COMMITMENT

“We have read and understand the Statement of Faith on page 3 of the ALCS Student Handbook and subscribe to it without reservation. We understand that our family is expected to maintain a family and church life that is consistent with the teachings of God’s Word. This includes regular prayer and Bible reading in the home, weekly church attendance, and loyal support of the pastor and church.”

“We understand that the daily academic training program of ALCS is an effort to respond to the needs of the families of the church to train up our child(ren) in the way God would have them go and that the church’s doctrinal position on the Word of God will be reflected in all its affairs and teaching. We expect ALCS to exercise consistent Biblical discipline. The staff of ALCS have our confidence, and we will honor their judgment about the necessity of such correction when it is administered to our child(ren).”

“We agree to attend the annual Parent Orientation and acknowledge that its attendance is a condition for our child(ren) being allowed to attend classes at ALCS.”

“We understand that our child is expected to take part in school activities, including P.E. and sponsored trips away from the educational facility, and we absolve the school from liability to us or to our child because of injury to our child at school-sponsored activities.”

“We do hereby grant Abundant Life Christian School, its teachers, administrators, or appointed volunteers the authority to

1. Discipline our child by withholding privileges, by assigning the child extra tasks, and/or by using any other type of correction as deemed necessary by the person in charge.
2. Restrain our child when s/he behaves improperly toward other students or violates school rules. Restraint may be made by physical contact in grasping the student’s arm, leg, or body as deemed appropriate by the person in charge.
3. Isolate our child from the rest of the students as deemed appropriate and necessary by the person in charge for any academic or correctional purpose.
4. Suspend or dismiss our child for a period of time when the above measures are judged ineffective by the person in charge. No tuition will be returned for the days absent.
5. Search our child’s person, belongings, vehicle, locker, etc., without their consent or knowledge.”

“We hold harmless the school, its staff, its volunteers, its parent and student organizations, the supporting churches, the school board, and any other person, group, or entity affiliated with the school from any type of legal action, demands, or lawsuits that may be pursued through civil authorities. We will resolve all our school-related problems through channels provided by the supporting churches: Iglesia Cristiana Vida Abundante and Living Word Christian Outreach. As a last resort, we agree to arbitration to address any unresolved disputes as described in Exhibit B of the ALCS Student Handbook.”

“We understand that if for any reason the principal of ALCS determines that we are not in compliance with the letter or spirit of this agreement, we may be asked to withdraw our child(ren) from ALCS, and we will comply without recourse.”

“We have read and understand the ALCS Student Handbook, the General Entrance Requirements, the Withdrawal from School Policy, and the Discipline Policy. We enter into this agreement voluntarily and enthusiastically, and by our signature we agree to support Abundant Life Christian School and its policies.”

\_\_\_\_\_  
*Signature of Father*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Mother*

\_\_\_\_\_  
*Date*